

College Council Minutes

Date: 5.19.17 | Begin: 12:00pm End: 1:30pm | Location: CC127

Topic/Item	Presenter	Minutes
Minutes (5/5/17)	Sue Goff	Minutes from the meeting held on 5/5/17 were previously sent out for review. Any comments and/or corrections, please contact Beth.
Testing and Placement Center Updates	Beth Wicklund	Our goal is to place our students in the highest level math and writing class possible to be successful and to help identify the support they need. Our new, improved process uses the Placement Advising for Student Success (PASS), which utilizes student input and multiple other measures, rather than a single test score, to promote the student's choice in determining their best path. PASS advisors, Amanda Coffey for writing and Kurt Lewandowski for math, meet with students for placement advising and providing input on new tools. Together they are helping to develop tools for the placement process. Overall, students placed through the PASS program "saved" 2.20 terms of math classes and "saved" 0.57 terms of writing classes compared to students placed by traditional means and performed just as well.
ITS Updates	Dave Gates	Starting early May through the end of 2017, ITS will be updating faculty, staff and student labs. Computers more than five years old will move to VDI (Virtual Desktop Infrastructure). VDI is a faster, less expensive, and more versatile way to provide desktop computers which allows the employee to access their desktop from any computer, including home. Your dean will have a list that includes the college personnel that will be impacted. Windows 10 and Office 2016 is the current default standard for all Windows computers. Employees not scheduled to get a new computer or VDI will be contacted for the upgrade. Training opportunities will be available.
ARC/ISP 1st Reads	Tara Sprehe	These two policies came forward for the first read. ARC 402 Active Military Deployment. It was suggested to add specific language to the ISP for incompletes. ARC 601 Policy Expressive Conduct has been at College Council before, but there were many changes, so it was decided to come back again. There were suggestions: review occasions where the words "may" or "must" has been referenced; review "black-out dates" on #8; review #6 and add language about events that are potentially disruptive, controversial, damaging or could be a liability or risk issue which potentially not approved. Please forward additional comments to John Ginsburg.

<p>ISP – Informational Items</p>	<p>Sue Goff</p>	<p>Both ISP 160 Course Outlines and Syllabus Information and ISP 160A Course Syllabus Information were brought forward to gather feedback on the elements that go into both the course outline and syllabus as well as the appendix. A few topics came up that included language around safety; stability in the classroom; and information about Title IX. A subcommittee reviewed and made recommendations for the appendix. These informational items will most likely become a larger conversation where our students can add their input. The items listed under #4 of ISP 160A CCC Information and Expectations that includes: Safety Information (campus and course, if applicable), Disability Resources Information, Civil Discourse Expectation, Learning Center Information, Title IX Information, Moodle Information (if it is used in the class). One topic that was not listed that both faculty and students need to be aware of is mandatory reporting. The syllabus could be a place to ensure that this college-wide information will be in the hands of every student. The subcommittee was concerned that if they read it too many times, it will be overlooked. Maybe the syllabus can reference where these items can be found or a link to take care of our legal requirements. Could these items listed under #4 be listed as the last page, but the faculty in ISP weren't in agreement. Some faculty are concerned that if they were provided with suggested text that it would interfere with their academic freedom. Clearly this topic that needs additional work and further college-wide conversations. Send your feedback and comments to Sue.</p>
<p>Committee Reports 1. Presidents' Council</p>	<p>Sue Goff</p>	<p>Discussion items included graduation updates, legislative updates from Joanne, and logistics of the ISP & ARC committees working together.</p>
<p>Association Reports 1. ASG 2. Classified 3. Part-time Faculty 4. Full-time Faculty 5. Administrative Confidential</p>		<ol style="list-style-type: none"> 1. ASG – Megan Baumhardt: Summer grants are open for students to apply with the deadline of May 31. Donate items for the college's staff and faculty association food drive to restock the Cougar Cave. The winning association will be announced June 5. Upcoming events: May 24 - Alcohol Awareness Event & May 31 – Field Day. Dead Week Day of Massage runs June 5-8, 10 a.m. – 2 p.m. The Student Leadership banquet is June 7. 2. Classified – Ali Ihrke for Enrique Farrera: Elections are currently underway for the officers and bylaws. 3. Part-time Faculty – Leslie Ormandy: Elections are in progress for the 2017-18 officers. 4. Full-Time Faculty – Nora Brodnicki: Full-time faculty election results: President-elect: Laurette Scott; Treasurer: Kelly Mercer; Secretary: Kathryn Long; Senators: Sharon Parker, Stephanie Schaefer, and Jeff McAlpine. Full-time faculty Suzanne

		<p>Monroe, Jeff McAlpine, Matthew Warren, Sue Mach, and Camilo Sanchez have been working on an informational flyer / trifold for staff and students with questions related to immigration/undocumented status issues. This document will be available soon (as well as a web page).</p> <p>5. Administrative Confidential – Nora Brodnicki: Incoming president is Jaime Clarke.</p>
Announcements	All	<p>Sarah Hoover – 2017 STEM Appreciation Day on May 25 our CCC science, technology, engineering, and math students will be presenting projects in the CC mall.</p> <p>Lori Hall – Campus Safety has posted evacuation maps in every classroom on campus.</p> <p>Sue Goff – The spring theatre performance, “The Good Doctor” runs May 25-June 4.</p> <p>Ryan Davis – CCC annual Compose Creative Writing Conference on May 20.</p>
Present		<p>Sue Goff (chair), Robert Keeler, Jackie Flowers, Stephanie Schaefer, Bill Calabrese, Matt Goff, Alison Ihrke, Jane Littlefield, Molly Burns, Leslie Ormandy, Ryan Davis, Lori Hall, Megan Baumhardt, David Plotkin, Paul Moredock, Joyce Gabriel, Tara Sprehe, Sarah Hoover, Josh Aman, Dion Baird, Dave Gates, Matt Larkin, Andrea Vergun, Laura Lundborg Beth Hodgkinson (recorder)</p>